

Submit an Appeal to the Registrar General

Effective May 4, 2009, a person who disagrees with a decision of a Registrar, Land Registration Officer or Mapper may appeal to the Registrar General by sending an email to RGLandTitles@novascotia.ca, copied to OpsSupportLand@novascotia.ca which must include all of the following:

- A subject line in bold, stating: **Appeal of a Registrar's Decision - PID(s)** (*insert PIDs of affected parcel(s) - County(ies)* (*insert name(s) of County(ies) where affected parcel(s) are located*);
- A copy of the decision that is being appealed (eg. rejection comment);
- A copy of the documents that are the subject matter of the appeal;
- A clear statement of the reasons the decision is incorrect; and
- Any necessary explanatory or supporting information.

In accordance with the regulations, a person who is unable to submit the appeal electronically may submit all of the above in paper format to the Office of the Registrar General at the following address:

SNS Land Programs – Office of the Registrar General
 PO Box 1523
 Halifax, NS B3J 2Y3

Fax: 902-424-0639

Section 32 of the *Land Registration Administration Regulations*:

Appeals to Registrar General

32 (1) To appeal a decision of a registrar under Section 90 of the Act, a person must submit an appeal in writing to the Registrar General in paper format or electronically, following the instructions in Property Online, together with all of the following:

- (a) the fee prescribed under the *Land Registration General Regulations*, if any;
- (b) a copy of the registrar's decision that is being appealed;
- (c) a copy of the documents that are the subject matter of the appeal;
- (d) a clear statement of the reasons why the registrar's decision is incorrect and any other explanatory information.

(2) An application for an appeal under this Section must state in bold in the subject line "Appeal of a Registrar's Decision - PID(s) (*insert PIDs of affected parcel(s)*)- County(ies) (*insert name(s) of County/ies where affected parcel(s) are located*)".